Horizontal Marquee Tutorial
Instructions for operating the scrolling marquee

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Overview

The self-updateable scrolling marquee can be used to alert visitors of new information on your website. You may also use the marquee to convey news, events and more!

Accessing Marquee Admin

Your marquee admin is located at: _____

You will be prompted for a user name an password to access your marquee.

Your user name is: _____   Your password is: _____

Using the Marquee Admin

Enter text for your marquee in the "Marquee Text" box. You may separate sentences with periods like this:

Welcome to our site…… See us at the trade show December 12-14…… Thank you for visiting!

Be careful not to use hard returns (hitting the "enter" key) between sentences. Let the text wrap in the box. Although the text wraps in the "Marquee Text" box, it will appear as one continuous line of text on your site.

You have several options for the speed your marquee will scroll at: Slowest, Slow, Medium, Fast and Fastest. Select the speed from the "Scroll Speed" drop-down menu.

You may select whether the marquee appears on your site by clicking "yes" or "no" in the "Is Marquee Active" field. Choosing "yes" will keep the marquee active, choosing "no" will remove the marquee. You may add and remove the marquee at any time.